

Enosburgh Community Recreation Committee



Date: August 20, 2019

Attendees: Shawna Lovelette, Steve Wadsworth, Jenn Burns & Felisha Leffler

Guests: Amy Brewer, Ivonne Kio, Kathy Gaston

Topic	Discussion	Action
Welcome/Public Comment	Meeting called to order @ 4:36	
Minute Approval	Steve moves to approve June 2019 minutes. Shawna seconds. All in favor. Shawna will follow up with Billie Jo regarding fixing the budget.	
Financial Report	Shawna reported on expenses in August (did not have full report for additional months to report). Process? How do we track our expenses? “Expensify” is a free app that we might be able to use. Right now, there’s no system to track actual spending (tracked with the Town) and our planned budget (spreadsheet). Amy will work with Shawna/Ivonne to input our spending into the original spreadsheet. Can we budget on field maintenance for fall of 2020? (edging, ,etc.) Shawna has estimate. It would be helpful to track how Ivonne/Kathy spend their hours to help us with budgeting/planning.	Amy to schedule time in Shawna’s office to input the PO’s in the spreadsheet. Amy to add to field maintenance Oct/Nov discussion.
Municipal Planning Grant	Shawna invited the Selectboard to MPG process. Matt Minor (from the Village) is interested in joining steering committee. Amy will poll entire steering group to see who is available for the 29 th /30 th and get back to group. Steering committee membership CAN be from out of Enosburgh. Arlene O’Rourke is interested and is from Bakersfield. Letters of interest back by Wed. 23 rd . BBQ? Felisha has hot dogs to donate. Could ask Lise Gates for some salads – including her broccoli salad! We can use Emergency	Shawna will email Michelle Lussier about getting the flyer out to families. Ivonne will create a flyer tomorrow and email file to Amy Amy will print and get to either Steve or Jenn. On Thursday Felisha will find the land survey. (Ivonne will fill in background info).

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	<p>Services' grill, Shawna will be the griller. Lise Gates/Dairy Center could probably also supply the meat for grilling. Shawna will reach out to Lise. Plan for 30-50 people.</p> <p>Publicity: Ivonne will create a flyer and share it as a pdf file. Amy will print and get to Steve/Jenn unless we can print at the Town Office. Shawna will do FPF "Explore the rec fields and help us design a community park for all generations for our future" Ivonne will do FB, Courier, Messenger.</p> <p>Set up: weather dependent – but boards might be do best inside. We do have pop up tents to use. Ivonne will ask if they have a pop up too. We all need to be there by 4pm the latest to set up. Have food ready by 5pm. Let's ask SE group what a potential timeline might be.</p> <p>Should we request a survey of the fields? It's an additional \$2000. A survey should have been performed when the building was created. Felisha will search for survey.</p>	
<p>Community Center</p>	<p>Open House/Cider Shuffle – do Pumpkin Painting (get the little ones from Hartmann's for good price). Talk to Paula at Hartmann's. Plan for 30. Have snacks and balloons (Shawna has stakes at home). We should have newsletter and info at the Harvest Fest to point to open house. Ivonne will set up a schedule for coverage. Heather Moore will be at the center with Kathy.</p> <p>Signage for community center – might need a long-term lease in order to pursue that. Ivonne brought it up to Billie Jo and Angie. Angie and Billie Jo said we can move forward. Ivonne and Kathy will work on getting quotes – estimating no smaller than 5x3. Put hooks on bottom so you can add info signs below.</p> <p>Kathy: Difficulty getting coverage for dates/times she needs to take off. Going to miss 3 programs first week in September and then a few at the end of the month. Heather/Ivonne can cover afternoons (not evenings). Kathy asked whether Em Frappier could cover? Board members can sign up if they can, but Em would be paid as a "sub." Ivonne talked to Billie Jo about it and Billie Jo said it was fine. (Cancel game night on the 5th so as not to conflict with public meeting). Kathy will train Em (will be there on first walk/run). She wants to do programs (movement night/skit night), also.</p>	<p>Amazon wish list link: https://www.amazon.com/hz/wishlist/dl/invite/og9cSDY?ref_=wl_share</p>

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	<p>Shawna moves that we utilize Em as a substitute for Kathy when Kathy is unavailable. Felisha seconds. All in favor</p> <p>Also – what if we opened up classes to board members and paid for by board?</p> <p>Should we offer and/or board member take CPR/first aid? Inquire with Fire Dept.</p> <p>Job interview prep/business stuff to help graduating non-college bound grads – Sarah Jo Willey? Small business support? Resume creation?</p>	
<p>Bylaws/Member Positions</p>	<p>Should we consider expanding our community of residence to neighboring communities? What about Amy Choinier?</p>	<p>Add to September Agenda</p>
<p>Volunteer event at school?</p>	<p>When is that? Does Heather Moore know yet? Not yet scheduled.</p> <p>Have flyer “how to volunteer” at harvest fest. We should make sure cross country coaches know about cider shuffle.</p>	<p>Kathy will follow up with Heather about the school’s volunteer fair</p>
<p>Programming</p>	<p>Cider shuffle – water bottles. We could then have bulk water for folks to fill up their bottle. Looking into branded bibs. Don’t put year on there so we can reuse.</p> <p>Soccer – last minute we found a coaching solution. Sean signed up and after that Adrea Parent will be able to help with a free clinic for the younger group. Shawna will help depending on schedule. Chris Brigham said practices M-F at Rec fields for 6-8th grade. He has reserved fields with Ivonne. Little stingers flyer is set and will do an open registration day 8/30 9-10am at fields. Shawna will post on FPF Felisha can be there to help (Ivonne, email to remind).</p> <p>Should we provide paint to line the soccer fields? Julie Snider- would she do it if we provided paint? Ivonne email Julie to remind her about field use forms and ask Julie if she’s interested in striping? Should we purchase case of paint from Ace and allow Julie or other knowledgeable comm member to use? Yes. We’ll buy (white aerosol)</p> <p>Felisha moves that we purchase paint to line the fields. Steve seconds. All in favor</p>	<p>Shawna will post soccer info on FPF.</p> <p>Felisha can be there to help (Ivonne, email to remind).</p> <p>Ivonne email Julie to remind her about field use forms and ask Julie if she’s interested in striping?</p> <p>Shawna will reach out to Jean to ask if there’s a date to put the net up? Will she do a mini-workshop too?</p>

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	Pickleball – Shawna will reach out to Jean to ask if there’s a date to put the net up? Will she do a mini-workshop too?	
Equipment Borrowing & Finger Printing Policy	Did not discuss	
Field Use	Did not discuss	
Enosburg Initiative/Better Connections Update	Did not discuss	
MPG Grant	Amy is looking for a new date for next week.	Friday, August 30 th , 10am, video conference call
Other	Felisha moves to adjourn. Shawna seconds. All in favor Meeting adjourned at 6:12pm.	
Next Steps	Our next meeting is 3rd Wednesday of the month, 5pm September 18, 2019 Community Center	Add to agenda next time: Chip Stevenson maintains fields for HS and has a maintenance program. Shawna met with him. He’s going to give her a budget about maintaining them. Need a minute-taker – Amy cannot attend